



APPLICATION FORM

Please complete this form. Please answer all questions and write N/A if a question does not apply to you. The delivered information is 100% Confidential. Submit with confidence feel free to contact us via phone or email for any doubts or enquiries.

ALL APPLICANTS MUST BE AWARE THAT WHILST COMPLETING THIS FORM, SHOULD ANY FALSE OR MISLEADING INFORMATION BE INCLUDED, THIS WILL CONSTITUTE GROUNDS FOR INSTANT DISMISSAL AND POTENTIAL POLICE INVESTIGATION.

Position Applied For:

- Door Supervisor
- CCTV Operator
- Security Guard
- Steward

Please declare any firms in the same industry that you work for to prevent conflict of interests:

If so, please provide details of any regular commitments you may have, pertaining to this: Personal Details

Title: _____ Surname: _____ First Name(s): _____

Current Address:

Postcode: _____ Resident Since: _____

Home Tel No: _____ Mobile No: _____

E-mail Address:

Previous Address: (Dates from: _____ to: _____)

Postcode: _____

Previous Name(s): _____

Date of Birth: _____ Nationality: _____

Passport No: _____

National Insurance No: _____

UTR No: _____

You will be required to provide a valid copy of photo identification , as well as proof of your UTR number and status.

Emergency Contact Details

Name: _____

Relationship to you: _____

Address (if different from above):

Postcode: _____ Telephone no: _____

Do you hold any valid SIA Licences?

If so, what type of license do you currently hold?

Close Protection Officer

Door Supervisor

CCTV Operative

Security Guard

Licence no: _____ Expiry Date: _____

Do you hold a full valid Driving Licence?

Licence no: _____

Expiry Date: _____

Previous Convictions

Dragon Star Protection is an equal opportunities employer and supports the Rehabilitation of Offenders Act 1974 with regards to the employment of people with criminal convictions.

Have you ever been fined, imprisoned or placed on probation?

(excluding minor motoring offences):

Have you any alleged offences outstanding against you?:

If you answer YES to either question, please give details:

Education, Training and Qualifications

Do you currently possess any of the following qualifications or accreditations that may pertain to working within the security industry? If applying for a Steward position, please leave this section blank.

CSCS Card – Licence no: _____ Expiry date: _____

First Aider – Licence no: _____ Expiry date: _____

Banksman – Licence no: _____ Expiry date: _____

Handcuff – Licence no: _____ Expiry date: _____

If your relevant qualification does not include a licence number, please include a copy of your valid certification.

What would you consider to be your first language? Please list in order of fluency if more than one.

Character References

Please give details of two people who have known you for a minimum of two years up to and including the day you complete this form. These must not be previous employers, relatives (by blood or by marriage) and/or persons residing at the same address as you.

1.Name: 2. Name:

Address: Address:

.....

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Tel No: Tel No:

Occupation: Occupation:

Period Known: Period Known:

Employment History

Please record details of your most recent job. Be sure to give full addresses and dates. If this is your first job within the security industry, please fill in this section stating that fact. We can then offer you any additional training and coaching that you may require.

Name & Address of Employer:

Post Code:

Job Title / Duties:

Dates of Employment: from to

May we approach your present employer for a reference?

Please detail any further information you wish to put forward in support of your application:

The following supporting documents **MUST** be included with your application, where applicable

Please do not send original documents – photocopies are acceptable at this stage

- Driving Licence/ Provisional Licence – photocard
- Current Passport
- Proof of Address
- SIA Licence & Disclosure Document (if applicable)
- Work Permit/Visa (if applicable)

Bank Details

Bank Name:

Account Holder Name:

Sort Code:

Account Number:

Consumer Credit check

I understand that a credit check is mandatory requirement in order to work on behalf of Dragon Star Protection and I will consent when contacted by Experian.

Personal Reference and Employment Verification

Please read this carefully before signing this application form.

- I understand that employment with the Company (DSP) is subject to satisfactory references and security screening in accordance with BS 7858.
- I undertake to co-operate with the Company in providing any additional information required to meet these criteria;
- I authorise the Company and/or its nominated agent to approach previous employers, schools/ colleges, character referees or Government Agencies to verify that the information I have provided is correct;
- I understand that some of the information I have provided in this application will be held on a computer and some or all will be held in manual records.
- I consent to the Company's reasonable processing of any sensitive personal information obtained for the purposes of establishing my medical condition and future fitness to perform my duties.
- I accept that I may be required to undergo a medical examination where requested by the Company.
- Subject to the Access to Medical Records Act 1988, I consent to the results of such examinations to be given to the Company.
- I hereby certify that, to the best of my knowledge, the details I have given in this application form are complete and correct.
- I understand that any false statement or omission to the Company or its representatives may render me liable to dismissal without notice.

Signed Date.....
Print.....

Equal Opportunities Monitoring Form

The completion of this form is voluntary, but we appreciate it when candidates take the time and trouble to do so, because the information it contains helps us monitor and improve our equal opportunities policies and procedures. This form is detached from the application form before decisions about short listing are made, thus ensuring that all such decisions are based on merit. Any information supplied by you will remain confidential

Gender:

Male

Female

Status:

Single

Married

Divorced

Widowed

MANAGEMENT USE ONLY

Document Checklist

SIA License viewed and checked on SIA database (CRB check included) 2 x Photos received

Copy of Passport received

Work Permit received (if applicable)

Proof of Address received

Copy of Driver's License received

NI number received

UTR number received

All other relevant qualifications or licenses received and checked

Bank account details received